

SY 2021-2022

FHJ PREP RE-OPENING PLAN

A resource for the health and safety of scholars,
staff, and families



Prepared by
FHJ Prep COVID-19
Task Force



OVERVIEW

Ultimately, the primary focus of the FHJ Prep COVID-19 Task Force was to develop a plan that puts our scholars, faculty & staff, and families' health and safety at the forefront. Decisions outlined in this document have been informed by the Center for Disease Control, as well as the South Central Conference guidelines.

Reopening Theory of Action

- Use health, academic, and economic data to guide decision-making and maintain flexibility throughout the school year
- Ensure the safety of all scholars, families, and staff, and minimize the possibility for transmission through adherence to health guidelines and consultation with TN Dept of Health, South Central Conference, and Center for Disease Control
- Address the learning and social-emotional needs of our scholars
- Provide high-quality academic programmings through both in-person and virtual instruction

FHJ PREP COVID-19 TASK FORCE

COMMITTEE CHAIR

Mr. Corey Bean, Board Chair

COMMITTEE MEMBERS

Dr. Summer Wood, Principal

Dr. David Chunn, Physician

Ms. Nasheba Pritchett, Parent Representative

Mrs. Shelley Pelote, Teacher Representative

Mrs. Marthette Loney, Home & School Leader

Ms. Janelle Freeman, Office Manager

Key Priorities

- Create trust, build transparency
- Create safe building for scholars and staff
- Use the best medical advice available

SCHOOL ENTRY

- Parents will be asked to **drop-off their scholar(s) at the front door and not enter the building**. This is to help ensure that our process stays efficient in the morning, as well as reduces the number of individuals we have in the building.
- **Face masks** are required to enter the building, and must remain on for the duration of time in the building.
- Immediately upon entry, all individuals **must sanitize their hands**.

1

All building access will be through the main lobby doors.

2

Please adhere to all signage in the building.

Throughout the building signs will be posted to provide information regarding social distancing, healthy practices & habits, and other regulations and tips.

HALLWAY EXPECTATIONS

- The hallways will have floor markings indicating which direction to travel, as well as provide information on spacing to ensure that individuals remain socially distant.
- There is to be no congregating in the hallway.

LOCKER PROTOCOL (5TH-8TH)

- Each scholar will be assigned 1 locker for the duration of the school year.
- Scholars will not be able to retrieve anything from their locker without teacher permission.
- Scholars will be able to access their lockers in specific groups, in order to keep them socially distant.
 - Scholars with neighboring lockers will not be able to visit their locker at the same time.

Locker Groups



● represents lockers that can be accessed at the same time

3

No water fountain use.

Scholars are to bring their own water bottles to school to minimize use and touching of water fountains

4

Limited restroom capacity.

Bathrooms will be restricted to two persons in the restroom at a time. In bathrooms with only two sinks, one person is to wash their hands at a time.

PLAYGROUND/ RECESS PROTOCOLS

- Play times will be outside as much as possible, so that scholars are able to get fresh air, as well as spread out appropriately

LUNCH PROTOCOL

- To ensure that scholars remain socially distant, the cafeteria will be closed and lunch will be eaten in the classroom.
- The hot lunch program will continue, with delivery of food to the classrooms daily.
- Only disposable goods will be used for the hot lunch program.

RESTROOM PROTOCOL

- Each restroom will have a posted sign indicating the maximum capacity in that restroom. Scholars are to strictly adhere to these capacity guidelines.
- In the event the restroom is at capacity, there will be indicators in the hallway designating where a scholar can wait.
- Only 1 scholar is allowed to wait in the hallway, in the event the restroom is at full capacity.
- All other scholars will need to return to their classroom until there is availability.

CLASSROOM SETUP

- Desks will be distanced 3 feet apart where at all possible
- Desks will all face in the same direction, no collaborative grouping of desks

5

Hand Washing Protocol

Hand washing/sanitizing goes a long way in helping to reduce the spread of COVID-19. All scholars will be trained on how to properly wash and sanitize their hands.

6

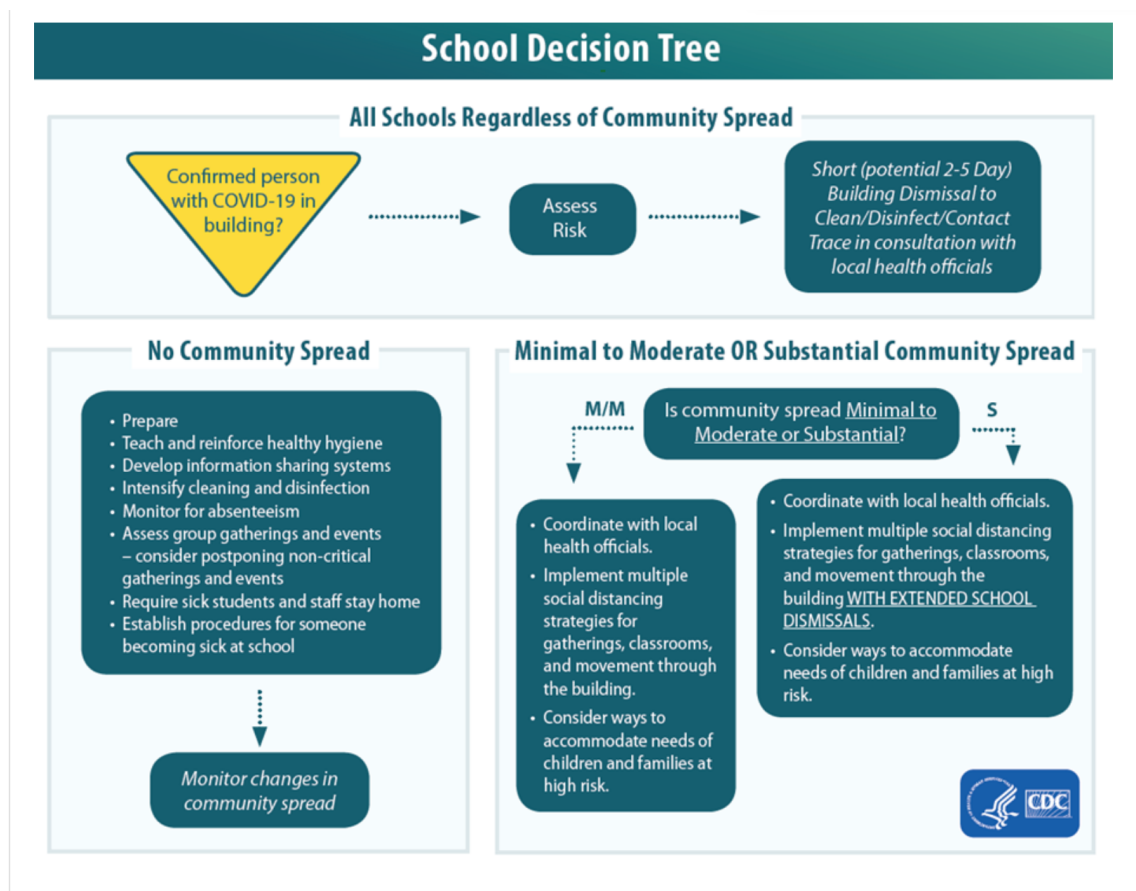
Reducing the Spread

Videos, signage, and news blasts will be shared to continue to educate or student body, as well as families, on how to reduce the spread of COVID-19

POSITIVE CASE PROTOCOL

When a **confirmed** case has entered the school, regardless of community spread:

- Coordinate with local health officials
- Communicate with staff, parents, and students
- Deep clean and disinfect thoroughly
- Make decisions about extending the school dismissal (if applicable)
- Implement strategies to continue education and related supports for students



ISOLATION ROOM PROTOCOL

If symptoms arise during the school day:

- Symptomatic cases will be placed in a controlled, single-person room with the door closed (e.g. Nurse's Station)
- There should be access to a dedicated bathroom
- Anyone entering the room must be wearing Personal Protective Equipment (PPE)
- Parents or guardians are immediately notified of their child's status and will be asked to pick up their child immediately

CLOSE CONTACT PROTOCOL

When a student/teacher has come in close contact with someone who as COVID-19

- Student/teacher or student's family should report to the school possible exposure
- Student/teacher must remain home until a negative test result is acquired
- Communication will be sent to parents to inform of possible exposure
- A copy of the test result is to be submitted to the COVID Point of Contact prior to the student/teacher returning to school
- If the case turns out to be positive, the Positive Case Protocol will be followed

Students, families, & faculty will be able to report possible exposure and confirmed cases through our website: www.fhjenkins.net/reopening